



# North District Meet Officials Convenor

## Purpose

To ensure that North District Meets are officiated effectively and efficiently according to the rules of the SASA and of the North District.

## Person Specification

- Be or become a member of the SASA
- Good communication skills (verbal and written)
- Experience and knowledge of reporting methods
- Good organisational skills

The following may be acquired after taking post:

- Understanding of North District and Scottish Swimming structures
- Understanding of North District and Scottish Swimming Governance and Regulations

## Main Duties

- To accept submissions of Officials for North District meets and championships
- To arrange all Officials other than Referees for North District meets and championships ensuring that rules and regulations for accreditation will be met
- To promulgate the lists of required and not required officials for North District meets and championships
- To advise Secretary/Treasurer of any fines due for failing to submit required Officials or for insufficient Officials
- To prepare and submit a report for North District Meetings and the AGM
- To sit on the District Swimming Technical Officials Committee

## Training and Support

- On the job training
- Support from North District Executive and Swimming Technical Officials Committee