

North District Masters Convenor

Purpose

To ensure that Masters is promoted and supported within the North District.

Person Specification

- Be or become a member of the SASA
- Good communication skills (verbal and written)
- Experience and knowledge of reporting methods
- Good organisational skills

The following may be acquired after taking post:

- Understanding of North District and Scottish Swimming structures
- Understanding of North District and Scottish Swimming Governance and Regulations
- Understand the benefits of Continuing Professional Development and Licensing

Main Duties

- Promote Masters motto of “Fun, Fitness and Friendship”
- Promote Masters swimming within the North District
- Assist in the development of a National Calendar for Masters Swimming
- Contribute towards the publication of a Development Plan for Masters Swimming
- Prepare a Convenor’s Report for North District meetings and for the North District AGM
- Work with applicable staff / volunteers where appropriate
- Conduct tasks as delegated by National Convenor
- Assist in the development of a National Calendar for Competitions, Education & Training
- Assist with arrangement of National Events along with the assistance of others in the committee
- Operate within an agreed budget determined at the North District Annual General Meeting
- Attend North District Meetings, Annual General Meeting and Management Meetings as required
- Represent the North District on the National Masters Committee or agree a depute
- Communicate decisions from the National Masters Committee to the Masters Clubs in North District or to ensure that this is done
- Respond to questions and enquiries from North District Clubs and individuals either personally or by referring them as appropriate

Training and Support

- On the job training
- Support from North District Executive