**LONG COURSE TIME TRIALS 2018**

**(UNDER FINA AND SCOTTISH SWIMMING RULES)**

**26 & 27 MAY**

**ABERDEEN SPORTS VILLAGE AQUATICS CENTRE**

**Regent Walk, Aberdeen, AB24 1SX**

**MEET INFORMATION**

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| Pool | 50 metres, 10 lanes, deck level, full electronic timing There will be no separate 25 metres swim down facility available |
| **Sessions** | **Saturday 26 May****Session One** Warm Up 11.30 - Start 12.20 - Finish 15.10**Session Two** Warm Up 15.50 - Start 16.40 - Finish 19.20**Sunday 27 May****Session Three** Warm Up 08.30 - Start 09.20 - Finish 11.55 **Session Four** Warm Up 12.35 - Start 13.15 - Finish 15.40(SUBJECT TO CHANGE IF NECESSARY) |
| **Events**  | 50m Backstroke, Butterfly, Breaststroke and Freestyle100m Backstroke, Butterfly, Breaststroke and Freestyle200m Backstroke, Butterfly, Breaststroke, Freestyle and Individual Medley400m Freestyle and Individual Medley800m Freestyle and 1500m Freestyle  |
| **Ages and Consideration Times**  | Age is at 31 December 2018 and entries will be accepted only from swimmers aged between 12 and 24.Please note that:* Events will be swum combined for all ages in heats according to time
* All events will be swum as time-trials with no finals and no awards
* There are no consideration times for these time-trials but times must be submitted on entry for seeding purposes. These should be real times but do not need to be accredited.

In the event that the time trials are over-subscribed, entries will firstly be accepted in proportion to the invitations to be made into the Scottish Summer Meet where possible. Thereafter, entries will be accepted fastest first across age groups (12/13, 14, 15, 16, 17/18 and 19-24) as evenly as is practical. In the event that an event or an age-group is undersubscribed, any time made available will be allocated to other events or age-groups in that session at the discretion of the Swimming Convenor. **These time trials are only open to swimmers who are members of clubs affiliated to SASA North District.**  |

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| **Entries** | Entries must be submitted by Clubs and will not be accepted from Composite Teams.All entries must be on Hy-tek Team Manager entry file (District Rule SW4.1).Entry files may be obtained by downloading from the North District website (www.sasanorth.org.uk) or contact the entries secretary Linda Herbert.Please email entry files to – entries@sasanorth.org.uk Entry Fee - £6.00 per individual swimSummary sheet and entry fees should be sent to -Linda Herbert21 Kinmundy GardensPeterheadAberdeenshireAB42 2HW(summary sheet may be emailed with entry files) CLOSING DATE FOR ELECTRONIC ENTRIES IS FRIDAY 27 April 2018 Summary sheet and payment must be received within 3 postal days of this date.Payment can alternatively be paid by BACS. Reference should be TT18, followed by the club code e.g. TT18NANX. Please contact North District Treasurer sasanorthtreasurer@hotmail.co.uk for bank details if required.  |
| **Early Withdrawals**  | Withdrawals prior to the event may be e-mailed to Linda Herbert entries@sasanorth.org.uk to arrive by 5pm at the latest on Friday 25 May 2018.NB: All details must be included on e-mail withdrawals ie Name, Event No, Stroke, Comp No etc. Telephone withdrawals will not be accepted. |
| **Withdrawals at the Meet** | Withdrawals from heats at the meet should be notified on the withdrawal form issued. The sheets should be handed in to the recorders table at least 1 hour prior to the start of the appropriate session. See SW5.1(b).  |
| **Marshalling****Awards****Technical Officials** | There will be marshalling. All swimmers must attend marshalling before their events and are advised to attend in good time. The start of a race will not be delayed for absent competitors and swimmers who have not presented themselves to the marshals prior to their heat leaving the first marshalling area will not be permitted to swim and will be treated as a late withdrawal and fined accordingly.There will be no medals and no awards.Lists of Technical Officials for all sessions must be emailed on the form for this purpose to the Meet Officials Convenor – Sean Dawson at sdawson14@hotmail.com - no later than 14 days before the first day of the meet (11 May 2018) – North District rules SW 6.2. and SW6.3.1 refer.The form attached to this meet information is acceptable, the excel spreadsheet available on the North District website is preferred. Please note that probationary Judges and Timekeepers wishing specific signatures, i.e. Chief timekeeper or stroke, should make this request to the Meet Officials Convenor when names are submitted. For Trainee Judge 1, Judge 2 or Judge 2S, please see the Officials Sheet. Any queries or changes to Technical Officials after the closing date should be directed to the Meet Officials Convenor, Sean Dawson, or emailed to sdawson14@hotmail.com. |
| **AdditionalNotes** |       | 1. All swimmers entered must have paid their SASA membership fee for the current year. Registration numbers must be shown on entry files. A Licence has been granted for this competition and accreditation will be applied for to the SASA.

All participants should adhere to the Scottish Swimming Code of Ethics, and relevant codes of conduct. 1. The use of mobile phones is not permitted at any time in the changing village and they must be switched to silent in the pool hall.
2. Poolside/changing room access will be limited to team coaches and chaperones up to a maximum of one coach/chaperone per 10 swimmers, with a maximum of 3 coaches/chaperones at any one time.

Access will be granted with a pass. Passes are free and issued to clubs in their club packs. Seating areas may be allocated to each club. **Clubs are responsible for clearing their seating area of belongings, litter, etc. before leaving at the end of the competition day**. Bin liners for plastic bottles/recyclable items and for general waste will be distributed around the pool - please use them. **Glass bottles or containers are not permitted in the pool hall – this includes the spectator areas.** 1. Warm-up Supervisors may be appointed at this meet in the competition pool to ensure safe conduct during the warm-up and that swimmers enter and exit the warm up at the allotted times. Swimmers must not enter the pool until their warm-up start is announced and must follow any instruction of any Warm-up Supervisors or Meet Official. Swimmers must leave the pool when the end of their warm up is announced.

Full warm up details will be issued prior to the time trials. The warm up may be segregated.1. Vuvuzelas and air horns are not permitted.
2. Participating clubs will receive one copy of start sheets for each session.
3. Different people have authority and overall responsibility for the running of the meet at different stages.

A list will be issued prior to the competition detailing who you should approach with any queries, concerns or complaints during the various stages of the meet.  |
| **Photos/****Videos** |  | Please note that anyone wishing to use photographic equipment, including video cameras must register with the Meet Convenor (application should be made on the appropriate SASA Health and Safety form and signed by the relevant club official). |
| **Meet Convenor** |  | Nickie Scorgie nscorgie@sportaberdeen.co.uk |

**LONG COURSE TIME TRIALS 2018**

**26 & 27 MAY - ABERDEEN SPORTS VILLAGE AQUATICS CENTRE**

**Programme of Events**

# Session One – Saturday 26 May - Warm Up 11.30pm – Start 12.20pm – Finish 3.10pm

Event 101 Boys 12 - 24 200m Individual Medley

Event 102 Girls 12 - 24 200m Freestyle

Event 103 Boys 12 - 24 100m Backstroke

Event 104 Girls 12 - 24 100m Butterfly

Event 105 Boys 12 - 24 400m Freestyle

Event 106 Girls 12 - 24 800m Freestyle

Event 107 Boys 12 - 24 50m Breaststroke

Event 108 Girls 12 - 24 50m Freestyle

# Session Two – Saturday 26 May - Warm Up 3.50pm – Start 4.40pm – Finish 7.20pm

Event 201 Boys 12 - 24 200m Butterfly

Event 202 Girls 12 - 24 200m Backstroke

Event 203 Boys 12 - 24 100m Freestyle

Event 204 Girls 12 - 24 100m Breaststroke

Event 205 Boys 12 - 24 200m Breaststroke

Event 206 Girls 12 - 24 400m Individual Medley

Event 207 Boys 12 - 24 50m Butterfly

Event 208 Girls 12 - 24 50m Backstroke

Event 209 Boys 12 - 24 800m Freestyle (may be restricted to 1 heat only)

**Session Three – Sunday 27 May - Warm Up 8.30am – Start 9.20am – Finish 11.55pm**

Event 301 Girls 12 - 24 200m Individual Medley

Event 302 Boys 12 - 24 200m Freestyle

Event 303 Girls 12 - 24 100m Backstroke

Event 304 Boys 12 - 24 100m Butterfly

Event 305 Girls 12 - 24 400m Freestyle

Event 306 Boys 12 - 24 1500m Freestyle

Event 307 Girls 12 - 24 50m Breaststroke

Event 308 Boys 12 - 24 50m Freestyle

**Session Four – Sunday 27 May - Warm Up 12.35pm – Start 1.15pm – Finish 3.40pm**

Event 401 Girls 12 - 24 200m Butterfly

Event 402 Boys 12 - 24 200m Backstroke

Event 403 Girls 12 - 24 100m Freestyle

Event 404 Boys 12 - 24 100m Breaststroke

Event 405 Girls 12 - 24 200m Breaststroke

Event 406 Boys 12 - 24 400m Individual Medley

Event 407 Girls 12 - 24 50m Butterfly

Event 408 Boys 12 - 24 50m Backstroke

Event 409 Girls 12 - 24 1500m Freestyle (may be restricted to 1 heat only)

**Entry Times**

Please note that accredited times are not required to enter these time trials. Times submitted should be real times achieved at club time trials or unaccredited meets. Entries with “No Time” will be rejected. Times should be submitted as long course times**.** Times converted from short course using Hy-Tek standard conversion or ASA tables will also be accepted.

**LONG COURSE TIME TRIALS 26 & 27 MAY 2018**

**SUMMARY SHEET Match Secretary \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Club Name/Abbr \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tel. No \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **E-mail address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| …... Individual Age Group Male Entries @ £6.00…... Individual Age Group Female Entries @ £6.00…… Coach Meal Passes @ £12.00  | £ …........£ …........£ ………... | **CLOSING DATE – 27 APRIL 2018** **Paperwork to be received within 3 postal days of closing date.****Cheques should be made payable to:**  **SASA NORTH DISTRICT****BACS Payment Reference TT18 followed by Club Code eg TT18NANX** |
|  | TOTAL | £ …....... | **Have you enclosed or sent: Cheque (or BACS payment)** **Hy-tek Team Manager Entry File** **Declaration and Summary Sheet** |
|  |  |  |   |

**Declaration** I confirm that all swimmers entered in this competition have paid their current SASA membership fee.

I confirm that all coaches passes will only be issued to individuals from our club that are known to be registered with the PVG scheme through Scottish Swimming.

Signed …...................................... Position in Club …..................................... Date …...........................

(This declaration **must** be completed by all competing clubs)

**LONG COURSE TIME TRIALS 26 & 27 MAY 2018**

**OFFICIALS SHEET - Please Note: This sheet to be emailed to the Meet Officials Convenor NOT the Entries Secretary**

**Club** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Meet Officials Convenor:** Sean Dawson

STO Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tel: 07961751652

 Tel No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail: sdawson14@hotmail.com

**E-mail address** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**No of swimmers entered……………**

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| **Session 1** |
|  | **Judges** | **Judge Level** | **Club Code** |  | **Timekeepers** | **Club Code** | **SASA Number** |  | **Judge Mentoring**  | **Training Level**  |
| **Name** | **Name** | **Name** |
| 1 |   |   |   | 1 |   |   |   | 1 |   |   |
| 2 |   |   |   | 2 |   |   |   | 2 |   |   |
| 3 |   |   |   | 3 |   |   |   | 3 |   |   |
| 4 |   |   |   | 4 |   |   |   | 4 |   |   |
| 5 |   |   |   | 5 |   |   |   | 5 |   |   |
| 6 |   |   |   | 6 |   |   |   | 6 |   |   |
| 7 |   |   |   | 7 |   |   |   | 7 |   |   |
| 8 |   |   |   | 8 |   |   |   | 8 |   |   |
| 9 |   |   |   | 9 |   |   |   | 9 |   |   |
| 10 |   |   |   | 10 |   |   |   | 10 |   |   |
| 11 |   |   |   | 11 |   |   |   | 11 |   |   |

**COMPLETION AND OTHER NOTES**

1. An Officials Sheet MUST be completed and emailed to the Meet Officials Convenor, Sean Dawson at sdawson14@hotmail.com **no later than 14 days before the first day of the meet**.
2. Each Club’s submission for ALL sessions should comply with North District **Swimming Regulation 6.3.1** as follows:-

4 swimmers or fewer No Technical Officials required, but please return the form duly marked

5 – 8 swimmers 1 Technical Official for every session of the Meet

9 – 12 swimmers 1 Technical Official for every session, at least Judge 1 or above

13 – 16 swimmers 2 Technical Officials for every session, at least 1 of which must be a Judge 1 or above

17 – 20 swimmers 3 Technical Officials for every session, at least 1 of which must be a Judge 1 or above and 1 more must be a Judge 2 or above

21 – 24 swimmers 4 Technical Officials for every session, at least 1 of which must be a Judge 1 or above and 1 more must be a Judge 2 or above

25 – 49 swimmers 5 Technical Officials for every session, at least 2 of which must be a Judge 1 or above and 1 more must be a Judge 2 or above

50+ swimmers 7 Technical Officials for every session, at least 2 of which must be a Judge 1 or above and 2 more must be a Judge 2 or above

Please note that the number of swimmers is the number entered into the meet not the number in a session and that these are the minimum requirements, extra officials are always welcome.

1. For the purposes of Rule SW6.2 Trainee Judge 1 will count as Timekeeper, and Trainee Judge 2 & 2S count as Judge, however Trainees being mentored on the day will not count towards their club’s provision of officials for the purposes of Rule SW6.5

*SW6.6 Where the Referees in charge agree that there were sufficient Swimming Technical Officials present to ensure adequate cover in any session, an official might be mentored at the next level for which they were training without incurring a penalty for that session, even although this may technically leave their Club short of the numbers required to meet SW6.2. Officials carrying out scheduled Final Assessments will count at their existing level.*

1. For the purpose of determining how many swimmers a Club has entered into a North District Meet or Championships, only swimmers entered into individual events shall be counted in accordance with SW 6.4

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| 1 | Only enter information in the green highlighted sections (the others are locked). Capital first letter then lower case. |
| 2 | Please complete ALL the programmed sessions for the meet  |
|   |  | **Judges** |  |  |  |   |
| 3 | Please complete each Column with the available judges for each session |
|   | **Name** | **Club** | **Level** |   |   |   |   |   |
|   | Full name of Judge | Your club Initials | Current qualification |   |   |   |   |   |
|   |  | **Time Keepers** |  |  |  |   |
| 4 | Please complete each Column with available Time Keepers for each session |
|   | **Name** | **Club** |   |   |   |   |   |   |
|   | Full name of time keeper | Your club Initials |   |   |   |   |   |   |
| 5 | Mentoring - It is not always possible to facilitate mentoring due to lack of officials. Please enter those who require mentoring under their current qualification AND in the mentoring section. e.g. - If a time keeper is requesting a J1 mentoring session then please include the name in the Time keepers Column and in mentoring Column. |
|   |   | **Mentoring Requests** |   |   |   |   |
|   | Name | Club | Level  |   |   |   |   |
|   | Full name of Trainee | Your club Initials | Level at which mentoring is required.  |   |   |   |   |