



S.A.S.A North District

AGE GROUP SWIMMING CHAMPIONSHIPS 2015

(UNDER FINA AND SASA RULES)

7 & 8 MARCH

ABERDEEN SPORTS VILLAGE AQUATICS CENTRE

Regents Walk, Aberdeen, AB24 1SX

MEET INFORMATION

Pool 50 metres, 10 lanes, deck level, full electronic timing
Separate 25 metres swim down facility

Sessions	Session One	Warm Up 08.00	- Start 09.00	- Finish 12.00
	Session Two	Warm Up 12.20	- Start 13.20	- Finish 16.20
	Session Three	Warm Up 16.45	- Start 17.30	- Finish 19.30
	Session Four	Warm Up 08.00	- Start 09.00	- Finish 12.00
	Session Five	Warm Up 12.20	- Start 13.20	- Finish 16.20
	Session Six	Warm Up 16.45	- Start 17.30	- Finish 19.30

(SUBJECT TO CHANGE IF NECESSARY)

Events 50m Backstroke, Butterfly, Breaststroke and Freestyle – Heats and Finals
100m Backstroke, Butterfly, Breaststroke and Freestyle – Heats and Finals
200m Backstroke, Butterfly, Breaststroke, Freestyle and Ind. Medley - HDW
400m Freestyle and Individual Medley - HDW
800m Freestyle for Girls and 1500m Freestyle for Boys - HDW
4 x 100m Freestyle and 4 x 100m Medley Relays - HDW

Age at In accordance with British Swimming requirement age is at 31 December 2015
Competitors may swim only in their own age groups – see below

Ages and Times There are separate consideration times for girls and boys ages 11/12 years, 13 years, 14 years, 15 years and 16 years and over to maximise opportunity.
Please note that –

- events will be swum combined for all ages in heats and in timed finals
- finals will be swum combined according to age groupings 11-13 years, 14/15 years, 16 years and over

Consideration times for individual events are attached. Entries may have to be limited dependent upon numbers received in which case entries will be accepted across age groups (entry age) as evenly as is practical.

Team events will be open to teams comprising swimmers aged 11-14 and swimmers aged 15 and over. Each event will be run separately OR combined and seeded by time at the discretion of the referee.

There are no consideration times for relay events and entries may have to be

Ages and Times (cont)

limited dependent upon numbers received in which case times for seeding will be requested and entries accepted according to seed time and across age groups as evenly as is practical.

The fee for entries received which are outwith the consideration times for any of the District competitions shall not be refunded under any circumstances. Please note that accredited times are required for Age Group Championships entries.

Multi-Classification Events

Swimmers who hold a current national or international classification for functional, visually impaired or intellectual disability and are registered members of a club affiliated to the SASA North District are eligible to compete in Multi-classification (MC) events. The MC events will be heat declared winner open age group events and will be integrated into the heats seeded by time. Please refer to the Supplementary Disability Swimming Conditions for more information.

Entries

Entries for this Championships will only be accepted from clubs affiliated to S.A.S.A. North District. All entries must be on Hy-tek Team Manager entry file (District Rule SW 4.1.).

Entry files may be obtained by downloading from the North District website (www.sasanorth.org.uk) or contact the entries secretary – Anne Hendry.

Please email entry files to – bhendry@btinternet.com

Summary sheet and entry fees should be sent to –

Anne Hendry, 21 Bernham Avenue, Stonehaven, Kincardineshire AB39 2WD. (summary sheet may be emailed with entry files)

CLOSING DATE FOR ELECTRONIC ENTRIES IS FRIDAY 6 FEBRUARY 2015

Please note summary sheet and payment must be received within 3 days of this date.

Early Withdrawals

Withdrawals prior to the event may be e-mailed to bhendry@btinternet.com to arrive by 5pm at the latest on Friday 6 March 2015.

NB: All details must be included on e-mail withdrawals ie Name, Event No, Stroke, Comp No etc. Telephone withdrawals will not be accepted.

Withdrawals at the Meet

Withdrawals from heats at the meet should be notified on the withdrawal form issued. The sheets should be handed in to the recorders table at least 1 hour prior to the start of the appropriate session. See SW5.1(b).

Qualifying for Finals

Events of 200m and longer will be swum as timed finals.

There will be heats and finals for all 50m and 100m events with the finals age grouped as 11-13 years, 14/15 years and 16 years and over.

Withdrawals from Finals

Swimmers who wish to withdraw from a final must inform the recorder and complete the withdrawal form no later than 30 minutes after finalists lists have been published or announced. This will ensure that a reserve can be given the opportunity to compete and the final seeded accordingly. Rule SW 5.1 refers. Withdrawals from finals or in the case of illness should be completed on the old style withdrawal forms available from the recorders.

Any competitor withdrawing from a final in such a manner as to prevent a reserve taking part (except in the case of proven illness or emergency) shall

Withdrawals from Finals (cont)

be suspended immediately from all further events at the Meet. Where a reserve is brought in at short notice, the reserve shall occupy the vacant lane; there will be no re-seeding.

Reserves must marshal for finals unless they have also withdrawn as above.

Marshalling

There will be marshalling for heats and for finals. All swimmers must attend marshalling before their events and are advised to attend in good time. The start of a race will not be delayed for absent competitors and swimmers who have not presented themselves to the marshals prior to their heat leaving at the first marshalling area will not be permitted to swim and will be treated as a late withdrawal and fined accordingly.

Awards

Full details will be issued in the Coaches Information.

Medals will be awarded for 1st, 2nd and 3rd places according to age groupings 11-13 years, 14/15 years, 16 years and over.

Grampian Rosebowl, Sam Muir Quaich, Jean Muir Memorial Trophies and Welsh Trophies will be awarded according to North District rule SW12.3. using FINA points as the scoring method.

Technical Officials

Lists of Technical Officials for all sessions must be emailed on the form for this purpose to the Meet Officials Convenor - Durno Jessiman - at carnethy6@hotmail.com no later than 14 days before the first day of the meet (20 February 2015) – North District rules SW 6.2. and SW4.1 refer.

The form attached to this meet information is acceptable, the excel spreadsheet that will be available in the meet information pack is preferred.

Please note that probationary Judges and Timekeepers wishing specific signatures, i.e. Chief timekeeper or stroke, should make this request to the Meet Officials Convenor when names are submitted. For Trainee Judge 1, Judge 2 or Judge 2S, please see the Officials Sheet.

Any queries or changes to Technical Officials after the closing date should be directed to the Meet Officials Convenor, Durno Jessiman, or emailed to carnethy6@hotmail.com

Additional Notes

1. All swimmers entered must have paid their SASA membership fee for the current year. Registration numbers must be shown on entry files. A Licence has been granted for this competition and accreditation will be applied for to the SASA.

All participants should adhere to the Scottish Swimming Code of Ethics, and relevant codes of conduct.

2. There will be a separate swim down facility in use during this meet. This will be withdrawn if it is misused.
3. The use of mobile phones is not permitted at any time in the changing village and they must be switched to silent in the pool hall.
4. Poolside/changing room access will be limited to team coaches and chaperones up to a maximum of one coach/chaperone per 10 swimmers, with a maximum of 3 coaches/chaperones at any one time.

Access will be granted with a pass. Seating areas may be allocated

to each team. **Teams are responsible for clearing their seating area of belongings, litter, etc. before leaving at the end of the competition day.** Bin liners for plastic bottles/recyclable items and for general waste will be distributed around the pool - please use them. **Glass bottles or containers are not permitted in the pool hall – this includes the spectator areas.**

5. Warm-up Supervisors are appointed at this meet in the competition pool to ensure safe conduct during the warm-up and that swimmers enter and exit the warm up at the allotted times. Swimmers must not enter the pool until their warm-up start is announced and must follow any instruction of the Warm-up Supervisors. Swimmers must leave the pool when the end of their warm up is announced. No diving into the pool during warm-up except in the designated lanes during the one-way sprints.

Full warm up details will be issued prior to the competition. The warm up may be segregated.

6. Vuvuzelas and air horns are not permitted at this meet.
7. Participating clubs will receive one copy of start sheets for each session.
8. Different persons have authority and overall responsibility for the running of the meet at different stages.

A list will be issued prior to the competition detailing whom you should approach with any queries, concerns or complaints during the various stages of the meet.

Photos/ Videos

Please note that anyone wishing to use photographic equipment, including video cameras must register with the Meet Convenor (application should be made on the appropriate SASA Health and Safety form and signed by the relevant club official).

Meet Convenor

Helen Smith - ndswimcon@gmail.com – 07544 535165

SASA NORTH DISTRICT

AGE GROUP SWIMMING CHAMPIONSHIPS 2015

7 & 8 MARCH - ABERDEEN SPORTS VILLAGE AQUATICS CENTRE

Programme of Events

Session One

Event 101	Boys 11 +	200m Individual Medley
Event 102	Girls 11+	200m Backstroke
Event 103	Boys 11+	200m Freestyle
Event 104	Girls 11+	50m Breaststroke
Event 105	Boys 11+	50m Butterfly
Event 106	Girls 11+	100m Butterfly
Event 107	Boys 11+	100m Backstroke
Event 108	Girls 11+	800m Freestyle

Session Four

Event 401	Girls 11 +	200m Ind. Medley
Event 402	Boys 11+	200m Backstroke
Event 403	Girls 11+	200m Freestyle
Event 404	Boys 11+	50m Breaststroke
Event 405	Girls 11+	50m Butterfly
Event 406	Boys 11+	100m Butterfly
Event 407	Girls 11+	100m Backstroke
Event 408	Boys 11+	1500m Freestyle

Session Two

Event 201	Girls 11+	200m Breaststroke
Event 202	Boys 11+	200m Butterfly
Event 203	Girls 11+	50m Backstroke
Event 204	Boys 11+	50m Freestyle
Event 205	Girls 11+	100m Freestyle
Event 206	Boys 11+	100m Breaststroke
Event 207	Girls 11+	400m Individual Medley
Event 208	Boys 11+	400m Freestyle

Session Five

Event 501	Boys 11+	200m Breaststroke
Event 502	Girls 11+	200m Butterfly
Event 503	Boys 11+	50m Backstroke
Event 504	Girls 11+	50m Freestyle
Event 505	Boys 11+	100m Freestyle
Event 506	Girls 11+	100m Breaststroke
Event 507	Boys 11+	400m Ind. Medley
Event 508	Girls 11+	400m Freestyle

Session Three - Finals

Event 104	Girls 11-13	50m Breaststroke
Event 104	Girls 14/15	50m Breaststroke
Event 104	Girls 16+	50m Breaststroke
Event 105	Boys 11-13	50m Butterfly
Event 105	Boys 14/15	50m Butterfly
Event 105	Boys 16+	50m Butterfly
Event 106	Girls 11-13	100m Butterfly
Event 106	Girls 14/15	100m Butterfly
Event 106	Girls 16+	100m Butterfly
Event 107	Boys 11-13	100m Backstroke
Event 107	Boys 14/15	100m Backstroke
Event 107	Boys 16+	100m Backstroke
Event 203	Girls 11-13	50m Backstroke
Event 203	Girls 14/15	50m Backstroke
Event 203	Girls 16+	50m Backstroke
Event 204	Boys 11-13	50m Freestyle
Event 204	Boys 14/15	50m Freestyle
Event 204	Boys 16+	50m Freestyle
Event 205	Girls 11-13	100m Freestyle
Event 205	Girls 14/15	100m Freestyle
Event 205	Girls 16+	100m Freestyle
Event 206	Boys 11-13	100m Breaststroke
Event 206	Boys 14/15	100m Breaststroke
Event 206	Boys 16+	100m Breaststroke
Event 301A	Girls 11-14	4 x 100m Medley Relay
Event 301B	Girls 15+	4 x 100m Medley Relay
Event 302A	Boys 11-14	4 x 100m Free. Relay
Event 302B	Boys 15+	4 x 100m Free. Relay

Session Six - Finals

Event 404	Boys 11-13	50m Breaststroke
Event 404	Boys 14/15	50m Breaststroke
Event 404	Boys 16+	50m Breaststroke
Event 405	Girls 11-13	50m Butterfly
Event 405	Girls 14/15	50m Butterfly
Event 405	Girls 16+	50m Butterfly
Event 406	Boys 11-13	100m Butterfly
Event 406	Boys 14/15	100m Butterfly
Event 406	Boys 16+	100m Butterfly
Event 407	Girls 11-13	100m Backstroke
Event 407	Girls 14/15	100m Backstroke
Event 407	Girls 16+	100m Backstroke
Event 503	Boys 11-13	50m Backstroke
Event 503	Boys 14/15	50m Backstroke
Event 503	Boys 16+	50m Backstroke
Event 504	Girls 11-13	50m Freestyle
Event 504	Girls 14/15	50m Freestyle
Event 504	Girls 16+	50m Freestyle
Event 505	Boys 11-13	100m Freestyle
Event 505	Boys 14/15	100m Freestyle
Event 505	Boys 16+	100m Freestyle
Event 506	Girls 11-13	100m Breaststroke
Event 506	Girls 14/15	100m Breaststroke
Event 506	Girls 16+	100m Breaststroke
Event 601A	Boys 11-14	4 x 100m Med. Relay
Event 601B	Boys 15+	4 x 100m Med. Relay
Event 602A	Girls 11-14	4 x 100m Free. Relay
Event 602B	Girls 15+	4 x 100m Free. Relay

SASA NORTH DISTRICT AGE GROUP SWIMMING CHAMPIONSHIPS 2015

7 & 8 MARCH - ABERDEEN SPORTS VILLAGE AQUATICS CENTRE

Consideration Times:

Please note Accredited Times are required for Age Group Championships events. These times must have been achieved since 6 February 2014.

There will be spot checks on entry times and Clubs may be asked to verify them. Should you receive such a request you will also be advised of the deadline for verification. Any times which cannot be verified or which are not verified by the deadline will be automatically withdrawn as per Swimming Regulation 2.2. To avoid spot checks, please send a proof of entry report with your entries

Times below are long course times. Times converted from short course accredited competitions will also be accepted. Times must be equal to or faster than -

GIRLS						BOYS				
<1999	2000	2001	2002	2003-4	YOB	2003-4	2002	2001	2000	<1999
16+	15	14	13	11/12	Event	11/12	13	14	15	16+
0:31.50	0:32.70	0:34.40	0:35.70	0:37.10	50m Freestyle	0:38.70	0:35.80	0:33.80	0:31.40	0:29.50
1:07.50	1:09.80	1:12.70	1:17.00	1:22.10	100m Freestyle	1:24.90	1:17.40	1:12.20	1:07.30	1:03.20
2:26.60	2:30.60	2:36.20	2:45.10	2:56.00	200m Freestyle	2:59.90	2:45.70	2:36.10	2:26.30	2:18.80
5:05.10	5:10.80	5:23.10	5:40.60	6:00.80	400m Freestyle	6:12.20	5:42.50	5:20.20	5:04.20	4:50.50
10:21.80	10:33.60	10:58.00	11:27.10	12:13.30	800m/1500m Freestyle	23:27.60	21:52.80	20:32.60	19:36.10	18:53.00
0:35.70	0:37.00	0:38.70	0:40.90	0:43.20	50m Backstroke	0:44.00	0:41.00	0:38.30	0:35.40	0:33.60
1:15.70	1:18.00	1:21.80	1:26.90	1:32.50	100m Backstroke	1:36.50	1:28.00	1:21.50	1:16.00	1:11.60
2:40.90	2:44.70	2:52.10	3:02.50	3:14.40	200m Backstroke	3:18.20	3:04.20	2:52.10	2:41.40	2:35.50
0:40.90	0:42.30	0:44.30	0:47.10	0:49.30	50m Breaststroke	0:51.30	0:47.60	0:44.20	0:40.90	0:38.00
1:29.90	1:32.50	1:35.60	1:41.00	1:47.40	100m Breaststroke	1:52.90	1:42.50	1:35.80	1:28.90	1:23.80
3:08.20	3:12.60	3:19.00	3:26.90	3:44.50	200m Breaststroke	3:54.50	3:29.30	3:17.70	3:05.70	2:59.40
0:34.30	0:35.70	0:37.50	0:39.10	0:41.30	50m Butterfly	0:43.60	0:40.00	0:37.00	0:34.20	0:31.80
1:15.40	1:18.20	1:22.70	1:29.20	1:37.00	100m Butterfly	1:42.50	1:29.60	1:21.30	1:15.10	1:10.00
2:47.10	2:51.90	3:01.20	3:13.30	3:36.00	200m Butterfly	3:40.50	3:13.20	2:57.30	2:47.60	2:38.10
2:45.60	2:50.30	2:57.60	3:06.80	3:19.30	200m I.M.	3:23.90	3:07.30	2:57.10	2:47.30	2:37.50
5:53.10	6:00.50	6:11.20	6:27.60	6:56.70	400m I.M.	7:06.30	6:27.50	6:02.90	5:43.10	5:29.50

SASA NORTH DISTRICT AGE GROUP SWIMMING CHAMPIONSHIPS 2015

7 & 8 MARCH - ABERDEEN SPORTS VILLAGE AQUATICS CENTRE

Supplementary Disability Swimming Conditions and Entry Standards

These are to be adhered to in conjunction with the general conditions for the Age Group Championships.

The following events will be integrated into the heats according to eligibility criteria:

Event	Male and Female
50m Freestyle	S1 – S14
100m Freestyle	S1 – S14
200m Freestyle	S1 – S5 and S14
400m Freestyle	S6 – S14
50m Backstroke	S1 – S5
100m Backstroke	S6 – S14
50m Breaststroke	SB1 – SB3
100m Breaststroke	SB4 – SB9, SB11 – SB14
50m Butterfly	S1 – S7
100m Butterfly	S8 – S14
200m IM	SM7 – SM14

Eligibility

All Competitors must be registered as members of a swimming club affiliated to the SASA North District at the time of entry. **Entry standards are as attached and these are open age group.**

Functional (S1-S10, SB1-SB9, SM1-SM10)

- All competitors must have an authorised British Swimming or IPC Swimming classification, which is held on the British Swimming or IPC Swimming classification database at the time of entry.

Visual (S11-S13, SB11-SB13, SM11-SM13)

- All competitors must have an authorised British Blind Sport or IBSA Swimming classification, which is held on the British Swimming or IPC Swimming classification database at the time of entry.

Learning (S14, SB14, SM14)

- All competitors must have an authorised INAS-FID or UKSAPLD classification which is held on the database at the time of entry.

General

- All eligible swimmers will be integrated into the event seeded by absolute time.
- Where relevant, the competition shall take place under the relevant IPC Swimming, Swimming Rules.

Accreditation

- Coaches and personal care attendants must have accreditation. Personal care attendants will only be permitted for swimmers in the following classes: S1, S2, S3, S4 and S11. Such attendants will be excluded from any restrictions and will be given the same accreditation as the swimmer for whom they have personal care responsibilities. A swimmer in any of the classes as specified above may have both a coach and a personal care attendant present.

Medals

- Medals shall be awarded to the top three British Disability Point scorers in each event on a heat declared winner basis. All MC events are open age group events but swimmers will be integrated into the heats for each event.

- If there are less than four competitors in any one event then a minus one ruling shall apply with no award for events with one swimmer. Medals shall be awarded during the session of the swim according to the presentation schedule. All swimmers shall be required to present themselves to the marshal when notified.

Standards

EVENT	CLASS.	MALE	FEMALE	EVENT	CLASS.	MALE	FEMALE	
50m FREESTYLE	S1	02:13.89	02:22.99	100m BACKSTROKE	S6	02:07.02	02:26.59	
	S2	01:43.78	01:58.71		S7	02:01.23	02:24.43	
	S3	01:16.28	01:21.57		S8	01:50.33	02:13.74	
	S4	01:06.40	01:16.19		S9	01:48.34	02:00.67	
	S5	00:56.85	01:02.05		S10	01:43.24	01:57.33	
	S6	00:51.10	00:59.82		S11	01:55.97	02:15.39	
	S7	00:47.75	00:56.61		S12	01:43.33	01:57.78	
	S8	00:44.73	00:52.92		S13	01:41.03	02:05.90	
	S9	00:43.47	00:49.66		S14	01:47.12	01:53.42	
	S10	00:40.09	00:48.18		50m BREASTSTROKE	SB1	03:39.21	NT
	S11	00:44.74	00:52.72			SB2	01:39.47	02:09.74
	S12	00:40.83	00:46.77			SB3	01:25.31	01:52.27
	S13	00:40.80	00:47.21			SB4	02:45.29	03:17.49
	S14	00:43.01	00:48.52			SB5	02:42.64	03:05.79
100m FREESTYLE	S1	04:35.33	07:04.37	100m BREASTSTROKE		SB6	02:21.05	02:50.51
	S2	03:34.34	03:58.32		SB7	02:19.47	02:38.44	
	S3	02:48.23	02:59.20		SB8	02:00.73	02:20.16	
	S4	02:24.45	02:44.44		SB9	01:54.58	02:12.28	
	S5	02:08.15	02:18.87		SB11	02:02.88	02:32.98	
	S6	01:55.62	02:06.63		SB12	01:53.85	02:15.57	
	S7	01:44.55	02:02.50		SB13	01:54.00	02:15.24	
	S8	01:38.29	01:51.74		SB14	01:55.52	02:11.70	
	S9	01:35.98	01:47.93		50m BUTTERFLY	S1	NT	NT
	S10	01:29.71	01:43.84			S2	04:05.11	03:15.38
	S11	01:41.32	01:57.95			S3	01:47.87	01:57.32
	S12	01:29.86	01:42.00			S4	01:21.01	02:52.11
	S13	01:28.93	01:43.89			S5	01:03.24	01:14.82
	S14	01:33.33	01:44.75			S6	00:53.43	01:04.45
200m FREESTYLE	S1	09:31.00	11:15.63	S7		00:52.28	01:00.69	
	S2	07:49.51	09:47.64	S8		01:44.01	01:58.32	
	S3	06:10.24	06:57.01	S9	01:41.85	01:59.12		
	S4	05:08.75	05:46.24	S10	01:36.73	01:57.18		
	S5	04:37.34	04:53.88	S11	01:48.14	02:24.06		
	S14	03:23.69	03:44.11	S12	01:38.89	01:56.57		
400m FREESTYLE	S6	08:49.70	09:27.34	100m BUTTERFLY	S13	01:35.81	01:54.89	
	S7	08:00.32	09:02.18		S14	01:40.96	01:59.97	
	S8	07:39.88	08:37.74		SM5	05:38.78	05:54.59	
	S9	07:12.58	07:56.02		SM6	04:39.45	05:30.28	
	S10	06:59.19	07:51.29		SM7	04:27.21	05:11.17	
	S11	07:58.94	08:57.78		SM8	04:09.25	04:35.04	
	S12	07:13.11	07:55.57		SM9	03:54.29	04:25.56	
	S13	06:57.95	08:06.40		SM10	03:45.01	04:17.26	
50m BACKSTROKE	S14	07:19.57	08:05.27	200m IM	SM11	04:08.96	05:02.33	
	S1	02:17.29	03:51.05		SM12	03:46.10	04:12.84	
	S2	01:43.53	01:50.77		SM13	03:41.27	04:15.61	
	S3	01:19.02	01:52.32		SM14	03:55.11	04:15.73	
	S4	01:17.93	01:31.48					
	S5	01:03.85	01:14.58					

SASA NORTH DISTRICT AGE GROUP SWIMMING CHAMPIONSHIPS 2015

7 & 8 MARCH - ABERDEEN SPORTS VILLAGE AQUATICS CENTRE

SUMMARY SHEET

Club Name/Abbr _____

Match Secretary _____
 Address _____

 Tel. No _____
 E-mail address _____

..... Individual Age Group Male Entries	@ £7.00	£
..... Individual Age Group Female Entries	@ £7.00	£
..... Team Age Group Male Entries	@ £10.00	£
..... Team Age Group Female Entries	@ £10.00	£
..... Coach Meal Passes	@ £24.00	£
TOTAL		£

CLOSING DATE – 6 FEBRUARY 2015
Paperwork to be received within 3 days of closing date.

**CHEQUES SHOULD BE MADE PAYABLE TO:
 SASA NORTH DISTRICT**

Have you enclosed or sent: **Cheque**
 Hy-tek Team Manager Entry File
 Declaration and Summary Sheet
 Summary Sheet

Declaration

I confirm that all swimmers entered in this competition have paid their current SASA membership fee.
 I confirm that all coaches passes will only be issued to individuals from our club that are known to have current enhanced disclosures and/or PVG

Signed

Position in Club

Date

(This declaration **must** be completed by all competing clubs)

SASA NORTH DISTRICT AGE GROUP SWIMMING CHAMPIONSHIPS 2015

7 & 8 MARCH - ABERDEEN SPORTS VILLAGE AQUATICS CENTRE

**OFFICIALS SHEET – SEND THIS SHEET BY EMAIL ON OR BEFORE 20 FEBRUARY 2015
OR COMPLETE AND SEND EXCEL SPREADSHEET AVAILABLE FROM MEET PACK (PREFERRED)**

Club _____
 STO Contact Name _____
 Tel No _____
 E-mail address _____

Meet Officials Convenor: **Durno Jessiman**
 Tel: **019755 63619**
 E-mail: **carnethy6@hotmail.com**

No of swimmers entered

PART 1 – OFFICIALS (see note 2)

NAME	DUTY	SIGNATURE REQUIRED?	SESSION 1	SESSION 2	SESSION 3	SESSION 4	SESSION 5	SESSION 6	Mentor Sessions

MENTORING DETAILS (see note 5)

**Trainee Judges, 1, 2 or 2S, please complete details below (also completing Part 1 above) for requested mentoring sessions.
Please indicate duty in each session**

NAME	TRAINEE	SESSION 1	SESSION 2	SESSION 3	SESSION 4	SESSION 5	SESSION 6
Example Name	J1	CIT	Relay				

COMPLETION NOTES

- 1 The attached Officials Sheet should be completed and emailed to the Meet Officials Convenor, Durno Jessiman, to carnethy6@hotmail.com **no later than 14 days before the first day of the meet**. The sheet should comply with North District **Swimming Regulation 6.2** as follows:-

4 swimmers or less	No Technical Officials required, but please return the form duly marked
5 – 8 swimmers	1 Technical Official for every session of the Meet
9 – 12 swimmers	2 Technical Officials for every session, at least one of which must be a Judge 1 or above
13 – 16 swimmers	3 Technical Officials for every session, at least one of which must be a Judge 2 or above
17 – 20 swimmers	4 Technical Officials for every session, at least one of which must be a Judge 1 or above and one must be a Judge 2 or above
21 – 24 swimmers	5 Technical Officials for every session, at least one of which must be a Judge 1 or above and one must be a Judge 2 or above
25+ swimmers	6 Technical Officials for every session, at least two of which must be a Judge 1 or above and one must be a Judge 2 or above

For the purpose of determining how many swimmers a Club has entered into a North District Meet or Championships, only swimmers entered into individual events shall be counted in accordance with SW 6.3

Please note these are the minimum requirements, extra officials are always welcome.

- 2 All officials should be entered in Part 1, the 'Officials Session' - this includes mentoring requests
- 3 The 'Duty' column should indicate the duty i.e. TK, J1, J2, J2S, REC
- 4 Any probationary Timekeepers or Judges requiring specific signatures following the old process e.g. Chief Timekeeper, Stroke Judge, can include requests for those in the 'Signature Required' column
- 5 The 'Mentor Session' column should be completed to indicate which of the specified sessions are requests for mentoring
- 6 Details of all requests for mentoring should be completed in Part 2.
- 7 The 'Trainee' column should indicate J1, J2 or J2S as appropriate.
- 8 The Session column should indicated the requested mentor duty.

Notes: Mentoring will be at the discretion of the referee depending on the availability of suitable mentors.

For the purposes of Rule SW6.2 Trainee Judge 1 will count as Timekeeper, and Trainee Judge 2 & 2S count as Judge, however Trainees being mentored on the day will not count towards their club's provision of officials for the purposes of Rule SW6.4